

Father Henri Voisin School Council

Meeting Date: September 15, 2021

Time: 6:30pm

MINUTES

Attendance: Lindsey Galicz, Angie Nevins, Cynthia Patterson, Shane Chisholm, Trista Carey, Jeri Hale, Trista Carey, Koval, Kimberley Cryer

Call to order: 6:33pm

Welcome/Opening Prayer – Trista

Approval of agenda - Angie, Kim- All in favor- Carried

Reports

Administration- See full report below



Principal's Report
September 2021

Feedback:

1. Startup
2. Meet the teacher
3. School Entry

Information Items:

1. Currently 387 students with 3 students enrolled in At Home Learning
 - a. 23 Teaching staff, 4 Educational Assistants, 2 Office administration, 1 Learning Commons
2. Fire Drill - September 16th @ 2:00pm
3. New student luncheon - September 17th @ 11:45pm
4. Staff Professional Growth Plans/Long Range Plans due - October 1st

Celebrations:

1. Opening Liturgy - September 22nd @ FHV - streamed to classrooms
2. September 30th National Day of Truth and Reconciliation -
 - a. Pipe Ceremony begins @ 8:00am
 - b. The Treaty and Metis Flag ceremony streamed Division wide @ 9:15am
 - c. Orange Shirt Day - September 30th
3. Grade 4 Bible Celebration - Friday, October 15th @ FHV - streamed to classrooms

School Priorities

1. Faith - being Faith leaders
2. Mental Wellness - common language/programming school wide
3. Strategic Alignment - School Improvement Plan/Professional Development Plan/Teacher Quality Standard/Professional Growth Plan
4. Literacy Grant - Grade 2 & 3's currently and Grade 1's in January (LeNS & CC3)

Professional Development Update:

1. Focus remains: Literacy, Inclusion, Faith, Technology (L.I.F.T)
2. Mental health for students and staff - Soft starts embedded every morning into teachers schedules
3. Ongoing sessions in numeracy/literacy to continue
 - a. Professional Development Day - September 24th - Review Inclusion/Data
 - b. Professional Development Day - October 8th - Dr. Marian Small - Consultant for Improved Mathematics Education
4. Three staff members taking/recertifying Standard First Aid on October 6th

Feedback

1. Startup- Our staggered entry was very beneficial. It helped with the students and staff- It was well received.

2. Meet the teacher- We had a full school and the staff, students, and parent feedback was very positive.

School Trustee – Kim Pasula, was unable to join us this evening. He did provide us with a copy of the Board Meeting Highlights from Tuesday August 24th, 2021 to review. See below



Board Meeting Highlights

Tuesday, August 24, 2021



Division Accountability Report - December 1, 2020 - June 30, 2021

The Board of Trustees approved the December 1, 2020 to June 30, 2021 Accountability Report as amended and presented by the Superintendent, Kathleen Finnigan. Moving forward, this report will move to quarterly reporting and will include school data and information. For more information, please [click here](#).

Approval of Auditors

The Board of Trustees approved the Auditing Firm of BDO Canada for the fiscal year ending August 31, 2021, and directed the Senior Administration team to request proposals from accounting firms for auditing services for the next five year period. For more information, please click [here](#).

Federal Statutory Holiday: National Day for Truth and Reconciliation - September 30

The Government of Canada has formally designated September 30 as a public holiday. National Day for Truth and Reconciliation will be observed to honour First Nations, Inuit and Metis survivors, families and communities to ensure the public commemoration of their history and the legacy of residential schools. The new statutory holiday applies to all federally regulated public and private sectors. This means that the holiday does not apply to provincially regulated employers at this time.

The Superintendent presented three options prepared by the Senior Administration team to the

Board of Trustees to help with their decision surrounding any changes in school calendars as the result of this federal public holiday. The Board of Trustees approved the recommendation of the administration that September 30 will remain as an operational day (in school) and the Professional Development day remains on September 24, 2021. The focus throughout the school day will be on truth and reconciliation within our school communities. In the circumstance that the provincial government declares September 30 as a provincial holiday, the Professional Development day would move from September 24 to October 1.

Rocky Mountain House Calendar Change

The Board of Trustees approved to change the Professional Development day on the Rocky Mountain House 2021-2022 school calendar from September 24, 2021 to September 27, 2021. In the circumstance that the provincial government declares September 30 as a provincial holiday, the Professional Development day would move from September 24 to October 1. 1

Administrative Procedure 458 - Duty to Report

The Secretary Treasurer presented the Administrative Procedure 458 - Duty to Report to the Board of Trustees, and highlighted that this procedure will be communicated to all staff within the Division at their opening staff meetings. For more information regarding Administrative Procedure 458 - Duty to Report, please click [here](#).

Superintendent Report

The Superintendent presented the report to the Board of Trustees and highlighted the 2021-2022 Re-Entry Plan. Referencing the source documents from Alberta Education and Alberta Health, the plan outlined the safe and caring measures that will be in place to ensure an outstanding school year, and to mitigate risks of exposure or outbreaks within our school buildings and on our buses. Our Division's main recommendation for the safety of our staff and students is to ensure that students and/or staff stay home if they are sick or symptomatic. This would mitigate the risk of exposure to any illness, including COVID-19. Mask use will also be optional at school and mandatory for Pre-Kindergarten to Grade 12 on buses. To view the 2021-2022 Re Entry Plan, please click [here](#).

Capital Projects Report

The Secretary Treasurer presented the Capital Projects Report to the Board of Trustees and noted that three million dollars in cost savings has taken place. The Board of Trustees expressed interest to potentially look into using capital reserves to make the building a first-class facility as it was planned in the preliminary stages. The Board of Trustees tasked the Secretary Treasurer to bring any items that will need to be eliminated in the school due to cost savings to the next board meeting. For more information about the Capital Projects Report, please click [here](#).

Garrington Separate School District Establishment Ministerial Orders

The Secretary Treasurer highlighted that the results of the separate school district establishment vote held on May 6, 2021 for the historical Garrington School District No. 3029 and its contiguous area in Red Deer County, were in favour of formation with Red Deer Catholic separate Schools. The establishment of the Garrington School District No. 3029 and its contiguous area will become effective on September 1, 2022, and those within the contiguous area will not be able to vote in the upcoming election, but will be able to do so the following year. For more information, please click [here](#).

Division Opening:

Associate Superintendent of Curriculum, Mr. Ryan Sawula, presented the plans for the Division Opening Celebration that will take place on Monday, August 30. The celebration will once again involve a streamed Mass with Division staff in their school communities witnessing this celebration similar to last year. Following mass, the remainder of the celebration will be facilitated by an emcee with welcoming addresses delivered from Board Chair Pasula and Superintendent of Schools, Kathleen Finnigan. Video addresses from the Alberta Teachers Association and CUPE will also be shared in the near future as part of opening staff meetings.

The next board meeting is September 28, 2021 at 5:30 p.m.

Kim Pasula, Board Chair



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Financial

We will have a budget for next meeting, The Principal Shane Chisholm will get staff feedback on any requests they may have that school council can fund or help fund.

Angie has been speaking with Rya getting the financial report up to date we will have a better idea where we are sitting by the next meeting. Just over \$14000 dollars is our bank balance. We have \$9200 started for field trips. We discussed possibly on the budget next

meeting we will allocate more money for field trips to make up for the lost time of field trips for the last two years.

New Business

1. Sign up of volunteers – We will continue to collect email addresses to expand School Council email list

1.1. Suggestions for involving more parents- Swift Reach, or week at a glance when we have an idea when we need volunteer to send out a heads up or a google form to have more parents involved without feeling committed all year to parent council.

1.2. Hopefully use school wide google form for volunteer sign up for events so parents can be involved as little or as much as they feel comfortable

2. Call for Nomination of Executive and committees (Roles to be filled):

2.1. Chairperson -

2.2. Vice Chair -

2.3. Treasurer -

2.4. Secretary –

2.5. Sub-committee chairs

2.5.1. Social

2.5.2. Staff Appreciation

2.5.3. Fundraising

2.5.4. Hot lunch – Erin Bast

2.6. Elections to be conducted at next meeting

3. Fundraisers

3.1. ADmazing - This fundraiser is ongoing, Rya Livingstone and Kristin Music have been collecting funds and distributing the coupon books to the classrooms. THANK YOU LADIES!!

3.1.1. Order deadline – Sept. 23

3.2. Read-a-thon

3.2.1. Dates? - Possibly February March

3.2.2. Whose organizing? April Connolly and Cynthia Patterson

3.3. Mabels Labels

3.3.1. Expand dates to end of June 2022? Yes, Keep sending reminders on Social media Platforms.

3.4. Other Fundraisers throughout year (need to decide):

3.4.1. Poinsettias - We are going to let this pass this year.

3.4.2. Evergreen spring flower sale - We will do this again last year was a big success.

3.4.3. Bear Tracks- Ice Melt. Trista will look into more before next meeting.

3.4.4 E-transfer or paypal possibility for fundraising payment. Shane will be talking to central office to see what we could do.

3.5. Social Events – will these be possible this year? To be determined- Maybe possible to do an outdoor movie projected on the outside of the school in spring if the government restrictions allow.

4. Hot Lunch

4.1. Erin coordinating

4.2. Healthy Hunger

4.2.1. different program than HotLunches.net

4.2.2. more user friendly

4.2.3. restaurants must be registered through this program 4.2.4. should eliminate outstanding account collection issues from past years

4.2.5. once per week; alternating to accommodate kindergarten program

Are there any Dairy or Gluten free options available?

Grade 5 leadership will distribute to the classes once the restaurant delivers to the office in an organized fashion.

We are starting with one day a week , we could do more depending on government restrictions.

5. Community Involvement

5.1. Friendship Meal – Cancelled due to Covid this year

5.1.1. The funds we budget for the friendship meal, possibly do a donation directly to the food bank.

6. Dates and times for 2021/2022 meetings

6.1. Continue 2nd Wednesday of month at 6:30 pm?

6.2. Continue monthly meetings for continuity?

6.2.1. Proposed dates:

6.2.1.1. October 13

6.2.1.2. November 17

6.2.1.3. December 8

6.2.1.4. January 12

6.2.1.5. February 9

6.2.1.6. March 9

6.2.1.7. April 13

6.2.1.8. May 11

6.2.1.9. June 8

Next Meeting - October ___ @ 6:30 (___ Shane _____ - Prayer & Reflection)

Adjournment- 7:58pm